



CITY OF ATLANTA

Choose Your Benefits for 2023

**ENROLL FOR BENEFITS:
November 7, 2022 to November 30, 2022**

Active Employee
Online Enrollment Instructions

See enrollment meeting schedule inside.

Open Enrollment Period: November 7, 2022 to November 30, 2022

Enrollment for your 2023 employee benefits will be held from Monday, November 7, 2022, to Wednesday, November 30, 2022, at 11:59 p.m. ET.

You must enroll in benefits if you wish to:

- Select coverage for the first time
- Change benefit plans
- Change coverage levels or add a dependent
- Participate in a Flexible Spending Account or Health Savings Account
- Participate in voluntary benefit plans

The options you select become effective January 1, 2023, through December 31, 2023, unless you have a qualifying life event.

Dear City of Atlanta Employee:

The City of Atlanta is pleased to continue providing a comprehensive benefits package for its employees and their families. As always, it's important for you to consider your benefit choices and enroll between **November 7, 2022, and November 30, 2022.**

Please complete these important steps to participate in Open Enrollment:

1. Enroll through our benefits website, benefits.atlantaga.gov, by following the instructions in this guide.
2. If you do not make changes, your current benefit selections will automatically roll over and remain in effect for the next 12 months (January 1, 2023, until December 31, 2023).
3. **Flexible Spending Account (FSA) and Health Savings Account (HSA) benefits will NOT roll over into 2023. These plans require annual enrollment if you want to participate.**
4. Confirm your Life Insurance beneficiaries.
5. **If you wish to add dependents to any of your insurance selections, documentation will be required and must be submitted by December 2, 2022.** (Documentation requirements are listed in the online benefits guide.)

If you need assistance making benefit selections or completing your enrollment, please call the City of Atlanta Benefits Department at **(404) 330-6036**, available weekdays during Open Enrollment from 8:15 a.m. to 6 p.m.

The options you select during Open Enrollment cannot be changed unless there is a qualifying life event during 2023. Changes will only be allowed within 31 days of that event.

We look forward to a very successful Open Enrollment period and thank you for your commitment to your job.

Sincerely,



Tarlesha Williams Smith, Esq.
Commissioner of Human Resources

Plan Changes for 2023

Anthem BCBS HDHP

- No changes to this plan.
- No premium increase.

Anthem BCBS Gatekeeper POS

- No changes to this plan.
- No premium increase.

Kaiser Permanente High-Deductible HMO

- No changes to this plan.
- No premium increase.

Kaiser Permanente HMO

- No changes to this plan.
- No premium increase.

Flexible Spending Accounts

- No changes to this plan.
- Contribution limits increase slightly.

Dental Plan

- No changes to this plan.
- No premium increase.

Vision Plan

- No changes to this plan.
- No premium increase.

Life Insurance

- No changes to this plan.
- No rate increases.
- Check your beneficiaries and update as appropriate.

Short-Term Disability Plan

- No changes to this plan.

Voluntary Insurance Products

- No changes to these plans.

Retirement Plans

- No changes to these plans.

Enrollment Meeting Schedule

Monday, November 7

8:15 a.m. to 5 p.m.

City Hall Atrium
55 Trinity Avenue SW
Atlanta, GA 30303

Tuesday, November 8

8:15 a.m. to 5 p.m.

City Hall Atrium
55 Trinity Avenue SW
Atlanta, GA 30303

Wednesday, November 9

8:15 a.m. to 5 p.m.

City Hall Atrium
55 Trinity Avenue SW
Atlanta, GA 30303

11 a.m. to 12 p.m.

Public Safety Headquarters
JOC Conference Room
226 Peachtree Street SW
Atlanta, GA 30303

Thursday, November 10

8:15 a.m. to 5 p.m.

City Hall Atrium
55 Trinity Avenue SW
Atlanta, GA 30303

11 a.m. to 12 p.m.

Aviation
Gateway Conference Room
4th Floor Auditorium
6000 N. Terminal Parkway
Atlanta, GA 30320

Tuesday, November 15

8:15 a.m. to 5 p.m.

City Hall Atrium
55 Trinity Avenue SW
Atlanta, GA 30303

11 a.m. to 12 p.m.

Rosel Fann Recreation Center
Multi-Purpose Room
365 Cleveland Avenue SE
Atlanta, GA 30354

Wednesday, November 16

8:15 a.m. to 5 p.m.

City Hall Atrium
55 Trinity Avenue SW
Atlanta, GA 30303

Thursday, November 17

8:15 a.m. to 2 p.m.

City Hall Atrium
55 Trinity Avenue SW
Atlanta, GA 30303

11 a.m. to 12 p.m.

C.T. Martin Recreation Center
Conference Room
3201 MLK Drive SW
Atlanta, GA 30311

Friday, November 18

8:15 a.m. to 5 p.m.

City Hall Atrium
55 Trinity Avenue SW
Atlanta, GA 30303

Benefits & Enrollment Website

Our benefits website at benefits.atlantaga.gov includes detailed information about:

- Available benefits and plan rates
- Frequently asked questions
- Eligibility and proof of dependent eligibility
- Making mid-year plan changes
- How to enroll in benefits
- More information, including required notices, summaries of coverage and a glossary of terms

How to Enroll

There are two ways to access the enrollment system:

1. Go to benefits.atlantaga.gov and click the red “Enroll in Benefits” button on the home page, or
2. Go directly to the *ATLcloud* site at <https://ehxr.login.us2.oraclecloud.com/>.
In either case, follow the instructions below.

Enrollment Instructions

From the *ATLcloud* website:

<https://ehxr.login.us2.oraclecloud.com/>

1. To log in, enter your username and password.
(If you need an Oracle password reset, click “FORGOT PASSWORD” on the main screen and change the password.)
2. After you log in, click the “House” icon on the top right, then click the orange “My Benefits” icon.
3. Next, click the white “Make Changes” box.

Important Notes

- You cannot select both a Health Savings Account and Flexible Spending Account. You can only select one of those options.
- You cannot select a Health Savings Account unless you are enrolled in a High Deductible Health Plan.
- If you add a “New Dependent,” you must upload a marriage and/or birth certificate for verification to the “Document of Record” tab on your Oracle home page or you can email it to the Insurance Division at benefits@atlantaga.gov. (Enter your dependents’ Social Security numbers in the “National Identifiers” section.)

More detailed enrollment instructions can be found in the Enrollment Guide, posted on benefits.atlantaga.gov.

Active Employee Rates

Medical Plans

| | Anthem BCBS HDHP | | Anthem BCBS Gatekeeper POS | |
|---|------------------|-----------|----------------------------|-----------|
| Bi-Weekly Rates | Your Cost | City Cost | Your Cost | City Cost |
| Employee Only | \$82.78 | \$235.60 | \$99.60 | \$283.47 |
| Employee + Child(ren) | \$146.35 | \$416.55 | \$174.39 | \$496.34 |
| Employee + Spouse/Domestic Partner | \$207.20 | \$589.70 | \$249.21 | \$709.29 |
| Employee + Family | \$273.58 | \$778.64 | \$329.05 | \$936.54 |
| | Kaiser HDHP | | Kaiser HMO | |
| Bi-Weekly Rates | Your Cost | City Cost | Your Cost | City Cost |
| Employee Only | \$77.03 | \$219.22 | \$92.49 | \$263.25 |
| Employee + Child(ren) | \$128.07 | \$364.52 | \$162.02 | \$461.10 |
| Employee + Spouse/Domestic Partner | \$192.56 | \$548.06 | \$231.22 | \$658.09 |
| Employee + Family | \$254.16 | \$723.38 | \$305.21 | \$868.69 |

Dental Plans

| | Anthem BCBS Dental High Option | | Anthem BCBS Dental Low Option | |
|---|--------------------------------|-----------|-------------------------------|-----------|
| Bi-Weekly Rates | Your Cost | City Cost | Your Cost | City Cost |
| Employee Only | \$3.64 | \$12.70 | \$3.39 | \$11.95 |
| Employee + Child(ren) | \$7.71 | \$25.81 | \$6.55 | \$22.22 |
| Employee + Spouse/Domestic Partner | \$7.44 | \$24.93 | \$6.90 | \$23.29 |
| Employee + Family | \$12.21 | \$40.24 | \$10.41 | \$34.68 |
| | Aetna DHMO | | | |
| Bi-Weekly Rates | Your Cost | City Cost | | |
| Employee Only | \$1.36 | \$3.87 | | |
| Employee + Child(ren) | \$2.45 | \$6.98 | | |
| Employee + Spouse/Domestic Partner | \$2.66 | \$7.57 | | |
| Employee + Family | \$4.09 | \$11.66 | | |

Vision Plan

| | UnitedHealthcare Vision | |
|---|-------------------------|-----------|
| Bi-Weekly Rates | Your Cost | City Cost |
| Employee Only | \$1.51 | \$0.00 |
| Employee + Child(ren) | \$3.32 | \$0.00 |
| Employee + Spouse/Domestic Partner | \$3.16 | \$0.00 |
| Employee + Family | \$4.28 | \$0.00 |

Life Insurance Plans

| | Anthem Life Insurance |
|--|-----------------------|
| Bi-Weekly Rates | Your Cost |
| Basic Life - 1x salary | \$0.53 per \$1,000 |
| Basic AD&D - 1x salary | \$0.03 per \$1,000 |
| Additional Life | \$0.53 per \$1,000 |
| Dependent Life (Spouse/Domestic Partner)* | \$5.10 per month |
| Dependent Life (Child)* | \$1.52 per month |

*\$5,000 maximum coverage

Important Contact Information

| Contact | Address | Phone / Email |
|---|---|---|
| Benefits/Programs | | |
| DHR – Employee Benefits | 68 Mitchell St. SW Suite 2120 Atlanta, GA 30303 | Phone: 404-330-6036 Fax: 404-658-6640 |
| City of Atlanta Employee Wellness Center | 235 Central Ave. SW Atlanta, GA 30303 | Health Clinic: 404-546-4730 Fitness Center: 404-546-4745 |
| Pension Services | 68 Mitchell St. SW Suite 2107 Atlanta, GA 30303 | 404-330-6607 |
| Strategic Benefit Advisors, Inc. (General Pension Fund) (Fire & Police Pension Fund) | 2472 Jett Ferry Road Suite 400-410 Atlanta, GA 30338 | COA Pension Center: 888-594-0216 coapension@sba-inc.com |
| Psychological Services and Employee Assistance Program | 185 Ted Turner Drive NW 6th Floor, Suite 6100 Atlanta, GA 30303 | 404-546-3074 |

Benefit Providers

| Contact | Phone | Website |
|--|------------------------------|--------------------------------------|
| Medical Plans | | |
| Anthem BCBS | 800-368-0766 | www.anthem.com |
| Kaiser Permanente | 888-865-5813 or 404-261-2590 | www.kp.org |
| Other Health Plans | | |
| Aetna DHMO | 877-238-6200 | www.aetna.com |
| Anthem BCBS Dental | 877-604-2158 | www.anthem.com |
| UnitedHealthcare Vision | 800-638-3120 | www.myuhcvision.com |
| Life & Disability Insurance | | |
| Anthem Life | 800-552-2137 | www.anthemlife.com |
| AFLAC Short-Term Disability | 678-886-9454 | www.aflac.com |
| Supplemental Plans | | |
| MetLife (voluntary plans) | 800-GET-MET8 (800-438-6388) | www.mybenefits.metlife.com |
| Anthem ActWise Flexible Spending Accounts | 844-858-1839 | www.anthem.com |
| Retirement Plan | | |
| Prudential Financial Services | 877-778-2100 | www.prudential.com/online/retirement |

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City of Atlanta Open Enrollment:
November 7, 2022 to November 30, 2022

This document provides a summary of benefits available to City of Atlanta active employees and eligible dependents, as well as laws, procedures, and regulations required to obtain and use such benefits. However, if inconsistencies occur between the contents of this document and the contracts, rules, or laws regulating administration of the various programs, the program contract terms and/or appropriate legislation supersede this document. In some instances, limitations and exclusions may apply.

Should you have questions, please contact the benefit program's member services or the Department of Human Resources (DHR) Employee Benefits. Contact information is included in this document.

City of Atlanta,
Department of Human Resources
Insurance Division
Suite 2120
68 Mitchell Street, S.W.
Atlanta, GA 30303-0306

