

**Act Now!**

# Choose Your Benefits for 2022

**THE CITY OF ATLANTA**

Active Employee  
Enrollment Instructions



City of Atlanta Open Enrollment: **November 1 to 15, 2021**

# Open Enrollment Period: November 1 to 15, 2021

Enrollment for your 2022 employee benefits will be held from Monday, November 1 to Monday, November 15, 2021, at 11:59 p.m. ET.

You must enroll in benefits if you wish to:

- Select coverage for the first time
- Change benefit plans
- Add a dependent
- Participate in a Flexible Spending Account
- Participate in voluntary benefit plans

The options you select will be effective from January 1, 2022 through December 31, 2022, unless you have a qualifying life event.

## Dear City of Atlanta Employee:

The City of Atlanta (COA) is pleased to continue providing a comprehensive benefits package for its employees and their families. **The Open Enrollment period is scheduled for November 1 to 15, 2021.**

### Please complete these important steps to participate in Open Enrollment:

1. Review and confirm your benefit selections for the upcoming plan year. Make any changes before the end of the enrollment period.
2. If you do not make changes, most of your current benefit selections will automatically roll over and remain in effect for the next 12 months (January 1, 2022, until December 31, 2022).
3. **Flexible Spending Account (FSA) benefits will NOT roll over for 2022. Those plans require annual enrollment if you want to participate in them.**
4. Confirm your Life Insurance beneficiaries.
5. **If you wish to add dependents to any of your insurance selections, documentation will be required and must be submitted by November 26, 2021.**

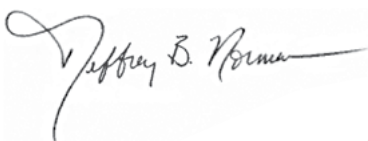
You can enroll through our benefits website, [benefits.atlantaga.gov](https://benefits.atlantaga.gov), by following the instructions in this guide.

If you need assistance in making benefit selections or completing your enrollment, please call the City of Atlanta benefits department at **(404) 330-6036**, available weekdays during Open Enrollment from 8:15 a.m. to 6 p.m.

The options you select during Open Enrollment cannot be changed unless there is a qualifying life event during 2022. Changes will only be allowed within 31 days of that event.

We look forward to a very successful Open Enrollment period and thank you for your commitment to your job.

Sincerely,



Jeffrey B. Norman  
Commissioner of Human Resources

# Plan Changes for 2022

## **Anthem BCBS HDHP**

- No changes to this plan.
- Premium increase.

## **Anthem BCBS Gatekeeper POS**

- No changes to this plan.
- Premium increase.

## **Kaiser Permanente High-Deductible HMO**

- Individual and family deductibles are increasing.
- Premium increase.

## **Kaiser Permanente HMO**

- No changes to this plan.
- Premium increase.

## **Flexible Spending Accounts**

- No changes to these plans.
- Contribution limits increase slightly.

## **Dental Plan**

- No changes to these plans.
- Premium increase on the PPO plans.
- No premium increase on the DMO plan.

## **Vision Plan**

- No changes to this plan.
- Premiums will not change.

## **Life Insurance**

- No changes to this plan.
- Rates will increase.
- Check your beneficiaries and update as appropriate.

## **Short-Term Disability Plan**

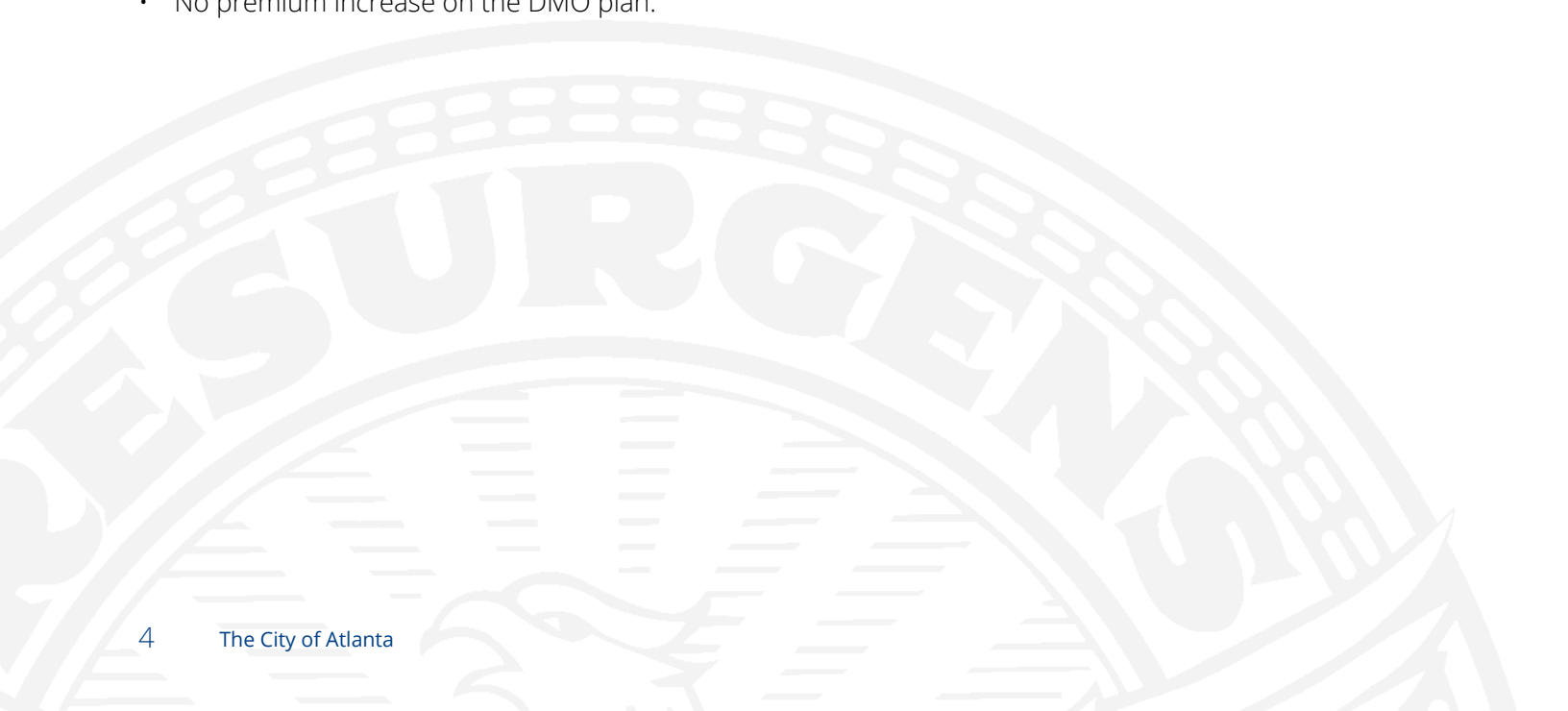
- No changes to this plan.

## **Voluntary Insurance Products**

- No changes to these plans.

## **Retirement Plans**

- No changes to these plans.





# Benefits & Enrollment Website

Our benefits website at [benefits.atlantaga.gov](https://benefits.atlantaga.gov) includes detailed information about:

- Available benefits and plan rates
- Frequently asked questions
- Eligibility and proof of dependent eligibility
- Making mid-year plan changes
- How to enroll in benefits
- More information, including required notices, summaries of coverage and a glossary of terms

## How to Enroll

There are two ways to access the enrollment system:

1. Go to [benefits.atlantaga.gov](https://benefits.atlantaga.gov) and click the red “Enroll in Benefits” button on the home page, or
2. Go directly to the ATL Cloud site at <https://ehxr.login.us2.oraclecloud.com/>.  
In either case, follow the instructions below.

### Enrollment Instructions

From the ATL Cloud website:

<https://ehxr.login.us2.oraclecloud.com/>

1. To log in, enter your username and password.  
(If you need an Oracle password reset, click “FORGOT PASSWORD” on the main screen and change the password.)
2. After you log in, click the “House” Icon on the top right, then click the orange “My Benefits” icon.
3. Next, click the white “Make Changes” box.

### Important Notes

- You cannot select both a Health Savings Account and Flexible Spending Account. You can only select one of those options.
- You cannot select a Health Savings Account unless you are enrolled in a High Deductible Health Plan.
- If you add a “New Dependent,” you must upload a marriage and/or birth certificate for verification to the Document of Record tab on your Oracle home page or you can email it to the Insurance Division at [benefits@atlantaga.gov](mailto:benefits@atlantaga.gov). (Enter your dependents’ Social Security numbers in the National Identifiers section.)

More detailed enrollment instructions can be found in the Benefits Highlighter, posted on [benefits.atlantaga.gov](https://benefits.atlantaga.gov).

# Active Employee Rates

## Medical Plans

|                                    | Anthem BCBS HDHP |                  | Anthem BCBS Gatekeeper POS |                  |
|------------------------------------|------------------|------------------|----------------------------|------------------|
| <b>Bi-Weekly Rates</b>             | <b>Your Cost</b> | <b>City Cost</b> | <b>Your Cost</b>           | <b>City Cost</b> |
| Employee Only                      | \$82.78          | \$235.60         | \$99.60                    | \$283.47         |
| Employee + Child(ren)              | \$146.35         | \$416.55         | \$174.39                   | \$496.34         |
| Employee + Spouse/Domestic Partner | \$207.20         | \$589.70         | \$249.21                   | \$709.29         |
| Employee + Family                  | \$273.58         | \$778.64         | \$329.05                   | \$936.54         |
|                                    | Kaiser HDHP      |                  | Kaiser HMO                 |                  |
| <b>Bi-Weekly Rates</b>             | <b>Your Cost</b> | <b>City Cost</b> | <b>Your Cost</b>           | <b>City Cost</b> |
| Employee Only                      | \$77.03          | \$219.22         | \$92.49                    | \$263.25         |
| Employee + Child(ren)              | \$128.07         | \$364.52         | \$162.02                   | \$461.10         |
| Employee + Spouse/Domestic Partner | \$192.56         | \$548.06         | \$231.22                   | \$658.09         |
| Employee + Family                  | \$254.16         | \$723.38         | \$305.21                   | \$868.69         |

## Dental Plans

|                                    | Anthem BCBS Dental High Option |                  | Anthem BCBS Dental Low Option |                  |
|------------------------------------|--------------------------------|------------------|-------------------------------|------------------|
| <b>Bi-Weekly Rates</b>             | <b>Your Cost</b>               | <b>City Cost</b> | <b>Your Cost</b>              | <b>City Cost</b> |
| Employee Only                      | \$3.64                         | \$10.37          | \$3.39                        | \$9.65           |
| Employee + Child(ren)              | \$7.71                         | \$21.96          | \$6.55                        | \$18.66          |
| Employee + Spouse/Domestic Partner | \$7.44                         | \$21.19          | \$6.90                        | \$19.62          |
| Employee + Family                  | \$12.21                        | \$34.74          | \$10.41                       | \$29.63          |
|                                    | Aetna DHMO                     |                  |                               |                  |
| <b>Bi-Weekly Rates</b>             | <b>Your Cost</b>               | <b>City Cost</b> |                               |                  |
| Employee Only                      | \$1.36                         | \$3.87           |                               |                  |
| Employee + Child(ren)              | \$2.45                         | \$6.98           |                               |                  |
| Employee + Spouse/Domestic Partner | \$2.66                         | \$7.57           |                               |                  |
| Employee + Family                  | \$4.09                         | \$11.66          |                               |                  |

## Vision Plan

|                                    | UnitedHealthcare Vision |                  |
|------------------------------------|-------------------------|------------------|
| <b>Bi-Weekly Rates</b>             | <b>Your Cost</b>        | <b>City Cost</b> |
| Employee Only                      | \$1.51                  | \$0.00           |
| Employee + Child(ren)              | \$3.32                  | \$0.00           |
| Employee + Spouse/Domestic Partner | \$3.16                  | \$0.00           |
| Employee + Family                  | \$4.28                  | \$0.00           |

## Life Insurance Plans

|   | Anthem Life Insurance |
|---|-----------------------|
| <b>Bi-Weekly Rates</b>                    | <b>Your Cost</b>      |
| Basic Life - 1x salary                    | \$0.51 per \$1,000    |
| Basic AD&D - 1x salary                    | \$0.03 per \$1,000    |
| Additional Life                           | \$0.51 per \$1,000    |
| Dependent Life (Spouse/Domestic Partner)* | \$4.86 per month      |
| Dependent Life (Child)*                   | \$1.44 per month      |

\*\$5,000 maximum coverage

# Important Contact Information

| Contact   | Address  | Phone / Website   |
|---|--|---|
| <b>Benefits/Programs</b>  |  |   |
| <b>DHR – Employee Benefits</b>  | 68 Mitchell St. SW<br>Suite 2120<br>Atlanta, GA 30303      | Phone: 404-330-6036<br>Fax: 404-658-6640                    |
| <b>City of Atlanta<br/>Employee Wellness Center</b>   | 235 Central Ave. SW<br>Atlanta, GA 30303                   | Health Clinic: 404-546-4730<br>Fitness Center: 404-546-4745 |
| <b>Pension Services</b>   | 68 Mitchell St. SW<br>Suite 2107<br>Atlanta, GA 30303      | 404-330-6607  |
| <b>Strategic Benefit Advisors, Inc.<br/>(General Pension Fund)<br/>(Fire &amp; Police Pension Fund)</b> | 2472 Jett Ferry Road<br>Suite 400-410<br>Atlanta, GA 30338 | COA Pension Center: 888-594-0216<br>coapension@sba-inc.com  |
| <b>Employee Assistance Program</b>  | 2 City Plaza<br>72 Marietta St.<br>Atlanta, GA 30315       | 404-546-3074  |

## Benefit Providers

| Contact                                | Phone                          | Website                              |
|--|--------------------------------|--------------------------------------|
| <b>Medical Plans</b>                   |                                |                                      |
| <b>Anthem BCBS</b>                     | 1-800-368-0766                 | www.anthem.com                       |
| <b>Kaiser Permanente</b>               | 1-888-865-5813 or 404-261-2590 | www.kp.org                           |
| <b>Other Health Plans</b>              |                                |                                      |
| <b>Aetna DHMO</b>                      | 1-877-238-6200                 | www.aetna.com                        |
| <b>Anthem BCBS Dental</b>              | 1-877-604-2158                 | www.anthem.com                       |
| <b>UnitedHealthcare Vision</b>         | 1-800-638-3120                 | www.myuhcvision.com                  |
| <b>Life &amp; Disability Insurance</b> |                                |                                      |
| <b>Anthem Life</b>                     | 1-800-552-2137                 | www.anthemlife.com                   |
| <b>AFLAC Short-Term Disability</b>     | 1-678-886-9454                 | www.aflac.com                        |
| <b>Supplemental Plans</b>              |                                |                                      |
| <b>MetLife (voluntary plans)</b>       | 1-800-GET-MET8 (800-438-6388)  | www.mybenefits.metlife.com           |
| <b>Anthem Act Wise Flex Spending</b>   | 1-844-858-1839                 | www.anthem.com                       |
| <b>Retirement Plan</b>                 |                                |                                      |
| <b>Prudential Financial Services</b>   | 1-877-778-2100                 | www.prudential.com/online/retirement |

# Choose Your Benefits for 2022

City of Atlanta Open Enrollment:  
**November 1 to 15, 2021**

This document provides a summary of benefits available to City of Atlanta active employees and eligible dependents, as well as laws, procedures, and regulations required to obtain and use such benefits. However, if inconsistencies occur between the contents of this document and the contracts, rules, or laws regulating administration of the various programs, the program contract terms and/or appropriate legislation supersede this document. In some instances, limitations and exclusions may apply.

Should you have questions, please contact the benefit program's member services or the Department of Human Resources (DHR) Employee Benefits. Contact information is included in this document.

City of Atlanta,  
Department of Human Resources  
Insurance Division  
Suite 2120  
68 Mitchell Street, S.W.  
Atlanta, GA 30303-0306

